

**LAWNSIDE SCHOOL DISTRICT
BOARD OF EDUCATION
426 Charleston Avenue
Lawnside, New Jersey 08045**

RONN H. JOHNSON, ED. D.
SUPERINTENDENT
856-546-4850
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DAWN LEARY
BOARD SECRETARY
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HIGH SCHOOL STUDENT REGISTRATION PACKET

Dear Parents/Guardians:

This packet contains several forms that must be completed and submitted to the Lawnside School District before we can complete your child's enrollment as a student in the District. Included in this packet are:

- Student Registration Forms
- Permission to obtain/release records
- Affidavits (3)
- Sworn statement of Landlord
- Medical permission for health services and emergency student information
- Medical history form

In addition to the above items you must provide the following documents

1. Proof of Residency (Home owner must provide (3) of the following)

- Signed and notarized Lease or Mortgage/Settlement Papers with a Lawnside address
- All persons living in the household must be named on the lease***
- Current Tax bill with a Lawnside address
- Utility Bill with a Lawnside address (**PSEG, Sewer, CCMUA**)
- Employment Paycheck/Pay Stub with Lawnside address
- Federal/State Income Tax Information (1040 form)
- Food Stamp I. D.
- Medical Card
- Documentation from Bd. Of Social Services/Subsistence

2. Documentation of Relationship to Student

- Child's Original Birth Certificate (long form with parent names)
- Court Documentation (Legal Guardian)
- State Agency Documentation (Foster Parent)
- Current NJ Driver's License, Current NJ non-driver's license I.D., U.S. Passport

Credentials for families who reside with another family

- ***Homeowner must provide proof of residency listed above***
- Notarized letter from the homeowner stating you and child live in the home
- ***You and- your child's name must appear on the lease***
- Utility Bill with a Lawnside address (**car insurance, health insurance, credit card or bank statement**)
- Employment Paycheck/Pay Stub with Lawnside address
- Federal/State Income Tax Information (1040 form)
- Court Custody
- Documentation from Bd. Of Social Services/Subsistence

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HIGH SCHOOL STUDENT REGISTRATION PACKET

Today's Date: _____

Child's Name: _____

Age: _____ Current Grade: _____ Sex: F _____ M _____

Date of Birth: _____ Place of Birth: _____ (city, State)

Home Address: _____

Race: ___ Am. Indian/Alaskan ___ Asian ___ Black ___ Hawaiian Native/Pacific Islander
___ Hispanic ___ White ___ Other _____ (*choose all that apply*)

Military Connected: ___ Not Connected ___ Active Duty ___ National Guard/Reserve

| | | | |
|------------------|-------|------------------|-------|
| Mother/Guardian: | _____ | Father/Guardian: | _____ |
| Home Number: | _____ | Home Number: | _____ |
| Cell Number: | _____ | Cell Number: | _____ |
| Work Number: | _____ | Work Number: | _____ |

Current name and address of school attending: _____

With whom does the child live? _____

Was your child receiving any of the services listed below?

Special Education Services

| | | |
|-----------------------------|---------|--------|
| 504 | { } Yes | { } No |
| I. E. P. | { } Yes | { } No |
| Speech Only I. E. P. | { } Yes | { } No |

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Student Enrollment Residency Questionnaire/Verification

Student's Name _____

In accordance with New Jersey law (NJSA 18A:38-1 and 18A:7B-12), it is necessary to determine the residence of students entering the school district.

Please indicate which situation best describes that student's CURRENT residence:

_____ 1. Student lives with parent/guardian in their own home or apartment (rent/own).
(For #1; also please complete next page Residency Information)

_____ 2. Student was placed in a _____ Foster Home or _____ Treatment/Group Home by DCP&P or a similar agency.

Caseworker: _____ Phone Number: _____
(For #2; also please complete the next page Residency Information)

_____ 3. Student lives with parent/guardian/self in a family member's or friend's home due to economic hardship or family crisis situation.
(For #3; also please complete Residency Information)

_____ 4. Student lives with parent/guardian/self in a family member's or friend's home by choice. (For #4; also please complete Residency Affidavit*)

_____ 5. Student is an unaccompanied child or youth who meets the definition of the McKinney Vento Act and is not in the physical custody of a parent or guardian.
(For #5; also please complete Residency Information)

Parent/Guardian Signature _____ Date _____

* NOTE: Immigration/visa status shall not affect eligibility to attend school. Any student who is domicile in the school district or otherwise eligible to attend school there pursuant to N.J.A.C. 6A:22-3.2 shall be enrolled without regard to, or inquiry concerning immigration status.

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DECLARATION OF RESIDENCY FORM

This is to inform the Lawnside Board of Education that my child:

Name of Student: _____ DOB: _____ Grade: _____

and I, _____ are residing at the following address:
(Parent/Guardian)

(street address, city, state & zip code)

We are living with _____ telephone: _____
(Name & Relationship)

My last address that I rented/owned was: _____
(street address, city, state & zip code)

My child last school attended _____ School.

(City & State)

The causes of my becoming homeless are: _____

Parent/Guardian Name: _____

Parent/Guardian Signature: _____

Date: _____

Presenting a false record or falsifying records is an offense under section 37.10 of the Penal Code, and enrollment of the child under false documents is subject to liability for tuition or other costs. TEC Sec. 25.002(3) (d)

AFFIDAVITS

All pages must be completed and notarized! If any information does not pertain to you or your situation, please place N/A for Not Applicable and return the entire packet to the school.

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AFFIDAVIT OF RESIDENCY

Name of Student _____ Date of Birth _____

Your Name (s) _____ Relationship to student _____

Your Previous Address _____

Previous School Name/Address _____

I, _____, will be residing at _____
Parent/Guardian Address

on a permanent basis with the above mentioned student, for whom (I/We) (am/are) the legal parent/guardian.

In order to document the validity of this living arrangement, I am providing the Lawnside Board of Education with the following proofs of my residency.

NO OTHER PROOF OF RESIDENCY WILL BE ACCEPTED

- Signed and notarized Lease or Mortgage/Settlement Papers with a Lawnside Address
- Tax bill with a Lawnside Address
- Utility Bill with a Lawnside Address (PSEG, sewer, CCMUA)
- NJ Driver's License, NJ Photo I.D., U.S. Passport

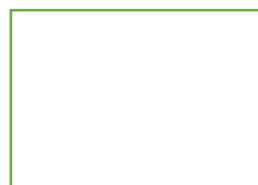
I have initialed here _____ to acknowledge receiving a copy of N.J.S.A. 18A:38-1.

I have read, or had read to me, this affidavit of residency that I have completed, and it's true and correct to the best of my knowledge. I understand that I can be held legally responsible⁴ for my involvement in any violations of N.J.S.A. 18A:38-1 for fraudulently completing this legal/notarized statement which I have signed below.

Print Your Name

Your Signature

Sworn to and subscribed before me
this _____ day of _____ 20__



Signature of Notary

Seal

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AFFIDAVIT BY PARENT OF NON-SUPPORT CHILD

Name of Student _____

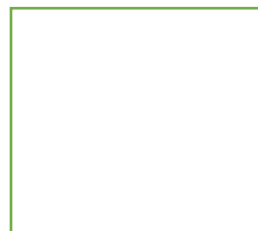
1. I, _____, hereby swear that I reside and am domiciled within the school district of Lawnside, New Jersey and live at the following address: _____.
2. I have resided and been domiciled at the aforesaid address since the __ day of _____, 20__.
3. I am an adult and I am seeking admission to the Lawnside School District for a minor child who resides with me. The name, birth date, age and present residence of the minor child is as follows:
4. The minor child aforesaid has resided with me since _____ and will continue to reside with me until _____. Attach any court papers or other documents giving you custody of the child.
5. I am supporting this child gratis, as if he or she were my own. I am assuming all personal obligations for the child relative to school requirements.
6. I intend to keep and support the child without financial or other assistance from anyone else for a longer time than merely through the school term.
7. The reason the child resides in my home and at my sole expense is: _____

8. I have claimed, or hereafter will claim said child as a dependent on my Federal Income Tax return.
9. I make this affidavit pursuant to Statutes of New Jersey Title 18A, Chapter 38, Article 1, and for the purpose of inducing the Board of Education of Lawnside to accept such child tuition free as a pupil in the school district. I realize that I am making this affidavit under oath, and that I may be severely punished if any statement herein is untrue.
10. I realize that if in proceedings before the Commissioner of Education, resident shall have the burden of proving by preponderance of the evidence that the child is eligible for a free education under the criteria herein listed, and if this evidence does not support the claim of the resident, the Commissioner may assess the resident tuition for the student on the basis of 1/180 of the total annual per pupil cost to the local district, multiplied by the number of days of ineligible attendance.

Print Your Name

Your Signature

Sworn to and subscribed before me
this ____ day of _____ 20__



Signature of Notary

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Dear Resident,

*It has come to the attention of the Lawnside Board of Education that residents are allowing children who do not live within the Borough to use their address to attend Lawnside Public School and Haddon Heights High School, or to collect reimbursement for private school transportation. The use of your address for this purpose is illegal, and could subject a person to be prosecuted as a disorderly person. Secondly, a resident who improperly allows an address to be used can be forced to reimburse the School board the cost of the non-resident child's education. For a child attending Lawnside School this could be up to **\$9,744.00** and for Haddon Heights up to **\$14,096.00**.*

This policy of the taxpayers only paying for the education of bona fide Lawnside children will be strictly enforced. If you have any questions about this policy or know of a student who you think is improperly attending the elementary school or attending Haddon Heights, please call the Superintendent at 856-546-4850.

Sincerely,

Ronn H. Johnson

*Ronn H. Johnson, Ed. D.
Superintendent*

ANY PERSON WHO FRAUDULENTLY ALLOWS A CHILD OR ANOTHER PERSON TO USE HIS/HER RESIDENCE AND IS NOT THE PRIMARY FINANCIAL SUPPORTER OF THAT CHILD, AND ANY PERSON WHO FRAUDULENTLY CLAIMS TO HAVE GIVEN UP CUSTODY OF HIS/HER CHILD TO A PERSON IN ANOTHER DISTRICT COMMITS A DISORDERLY PERSONS OFFENSE. New Jersey State Law – 18A-38-1

In order that the Board, Township, State and Federal laws requiring mandatory school attendance be met, the following information is necessary before a student can be registered in the Lawnside School system.

Parent/Guardian Signature _____ Date _____