

**Lawnside School District (2560) School Closure Plan 5/14/20  
Camden County (07)**

**District Contact: Dr. Ronn Johnson (Superintendent)  
[ronnjohnson@lawnside.k12.nj.us](mailto:ronnjohnson@lawnside.k12.nj.us)**

**1. Closing Schools-** On March 16, 2020, Governor Phil Murphy signed Executive Order No. 104 (EO 104) implementing aggressive social distancing measures to mitigate further spread of COVID-19 in New Jersey. Among other directives, Governor Murphy's Executive Order indefinitely closed all public, private, and parochial preschools and elementary and secondary schools to students beginning on March 18, 2020. Executive Order No. 107, signed on March 21, 2020, superseded EO 104 and continued the necessary closure of all schools. As detailed in guidance issued by the New Jersey Department of Education (NJDOE) on March 5, 2020 and supplementary guidance issued on March 13, 2020, in order to count days during this closure period toward the statutory requirement to provide public school facilities for 180 days, school districts, charter schools, Renaissance School Projects and Approved Private Schools for Students with Disabilities (APSSD) were required to develop school health-related closure preparedness plans. These plans were designed to address continuity of critical school services such as remote instruction, special education and related services, and nutrition benefits. As a guidepost for districts in developing remote instruction plans, the NJDOE cited its regulations regarding home instruction due to a temporary or chronic health condition (N.J.A.C. 6A:16-10.1).

**2. Essential Staff-**

- Dr. Ronn Johnson- Superintendent ([ronnjohnson@lawnside.k12.nj.us](mailto:ronnjohnson@lawnside.k12.nj.us))
- Dawn Leary- Business Administrator ([dleary@lawnside.k12.nj.us](mailto:dleary@lawnside.k12.nj.us))
- Tomika Wilson- Assistant Board Secretary ([twilson@lawnsidse.k12.nj.us](mailto:twilson@lawnsidse.k12.nj.us))
- Paula Davis- Director of Curr. & Inst. ([pdavis@lawnside.k12.nj.us](mailto:pdavis@lawnside.k12.nj.us))
- Gina Lewis- Special Services Supervisor ([glewis@lawnside.k12.nj.us](mailto:glewis@lawnside.k12.nj.us))
- Niphon Kirk- Vice Principal ([nkirk@lawnside.k12.nj.us](mailto:nkirk@lawnside.k12.nj.us))
- Mark Gordon- Special Projects ([mgordon@lawnside.k12.nj.us](mailto:mgordon@lawnside.k12.nj.us))
- ShaNell Wilson- Technology Assistant ([swilson@lawnsidse.k12.nj.us](mailto:swilson@lawnsidse.k12.nj.us))
- Terry Henry- Facilities Manager ([therry@lawnside.k12.nj.us](mailto:therry@lawnside.k12.nj.us))
- Jackie Holmes - Food Service Director ([lps@nsfm.com](mailto:lps@nsfm.com))

### 3. Communication Methodology

1. The district has communicated with parents and the community through the following means including but not limited to:
2. Phone blast
3. Text Message
4. Letters
5. Announcement on Website
6. Local Media Outlets
7. Ongoing communication with parents regarding updates and reminders of school information such as food distribution, meeting, registration, and tentative graduation dates.

### 4. Technology / Internet Access/Remote Learning

The district defines a “remote learning environment” as an environment for learning outside of the school building that consists of a *minimum* of 10 hours of remote learning per week (instruction and/or learning opportunities) where students will have electronic access to teachers. Under this learning method, all instruction will be developmentally appropriate

The district is committed to ensuring that it considers all vulnerable populations within the district who may require special considerations to address issue of equity and access.

The District demographic breakdown is as follows:

State funded preschool = 36

Homeless = 5

Migrant LSE = 0

Students with Disabilities = 48

English Language Learners (ELLs) = 0

1. For students in grades 3-8, that have access to the district provided technology and internet access at home, remote learning will be the preferred instructional methodology. All students will have access to instruction through MobyMax
2. For students without access to technology, Extended Leave Learning paper packets of work will be sent home with students to complete and distributed during our weekly food distribution process.
3. Communication between School & Home will be maintained through apps such as Google Classroom, Remind & Class Dojo.
4. Instruction should encompass at least 1 hour per day per subject.
5. Staff will track the level of participation in remote learning and “packet Pick-Up”. Students not respond give will be referred to the appropriate officials to conduct some form of Wellness Check.
6. Flexible instructional hours will be developed to meet the varied needs of our student population ( ie. morning/afternoon instruction) with staff members establishing additional “Office Hours” throughout the week.

## 5. Special Education

1. The Supervisor of Special Services will carefully track compensatory services needed.
2. Special Education Teachers will differentiate and modify instructional assignments as provided during remote learning as well as distribute Extended Leave Packets for classified students to meet the requirements of their IEP.
3. The Supervisor of Special Services along with Case Managers will monitor the implementation of IEP requirements to the best extent possible and make recommendation for alternative instructional opportunities.
4. Additionally, Related Service Providers will perform services using tele therapy.
5. Out of District students will follow the protocols of the OOD placement facility.

## 6. Staff Attendance

1. For the purpose of identifying a student as “present” the district affirms that if a student is being instructed from home.
2. To the extent possible, the district will try to make sure that at least one teacher has contact with a student every day.

**7. Food Service-** In collaboration with our food service provider, Nutriserve, a decision has been made to distribute seven days worth of nonperishable food (Breakfast & Lunch) in boxed meals. Parents/Students will drive/walk to the Main Entrance and retrieve their meal from a table next to the curb to maintain social distant wing protocols.

## 8. Cleaning Protocol

1. The Facilities Manager and Custodial Staff will continue to clean and sanitize the building on days when the building is occupied for food distribution and. Business operations.
2. Classrooms & Offices will be cleaned & sanitized daily during the day after staff and student retrieve their personal belongings (5/18-21/20). Cleaning will include but not be limited to; the wiping down of door handles, tables, and laptops.. At least 4 Classrooms per night will be cleaned with the oxidation machine.
3. Classrooms will begin to be cleaned and prepared for a possible Fall re-opening beginning Monday, May 18, 2020

**9. Summer Programming-** As the situation remains fluid, without an official re-opening order by the Governor, the district intends to comply with the Executive order closing school and prohibiting gatherings of more than 10 people thus there is no plan to implement a Summer Program within the school district during the summer of 2020. In an effort to address the learning loss anticipated by the extended closure, whenever school is officially re-opened, the district will seek to utilize Title I funds to develop and after school Tutoring/Enrichment program.

**10. Re-Opening of School-** School will re-open as directed by the Governor and New Jersey Department of Education officials.

