

**Lawnside Board of Education Annual Reorganization
Meeting Minutes
January 3, 2019**

AGENDA: Dawn Leary, Board Secretary presides until the President is elected

I. **Call to Order by the Board Secretary, Ms. Dawn Leary**

The meeting of the Lawnside Board of Education was called to order at 7:05 p.m. in accordance with the New Jersey Open Public Meeting Act with adequate notice provided to the Courier Post, and the Lawnside Borough Clerk

II. **Flag Salute**

III. **Moment of Silence**

IV. **Ms. Leary to announce Certification of Election Results**

Three year term	Sabrina Forrest	556	
Three year term	Marsharee Wright	560	
Three year term	Deborah DeAbreu		473

V. **Administration of the Oath of Office by Ms. Dawn Leary**

Sabrina Forrest Marsharee Wright Deborah DeAbreu

I, **State Your Name**, do solemnly swear (or affirm) that I will support the Constitution of the United States and the Constitution of the State of New Jersey, and that I will bear true faith and allegiance to the same and to the Governments established in the United States and this State, under the authority of the people. So help me God.

I, **State Your Name**, do solemnly swear (or affirm) that I possess the qualifications prescribed by law for the office of member of a board of education, am not disqualified as a voter pursuant to RS 19:4-1, am not disqualified due to conviction of a crime or offense listed in N.J.S.A. 18A:12-1, and that I will faithfully, impartially, and justly perform all the duties of that office according to the best of my ability. So help me God.

I, **State Your Name**, do solemnly swear (or affirm) that I will undergo a criminal history background Investigation for the purpose of ensuring that I am not disqualified from membership due to conviction of a crime or offense listed in N.J.S.A. 18A: 12-1, and the results are/will be pending.

VI. **Roll Call of Members**

The following answered to New Board Member Roll Call:

Mrs. Forrest	<u> Y </u>	Ms. Criss	<u> Y </u>	Mrs. Wright	<u> Y </u>
Mrs. Kearney	<u> Y </u>	Mrs. Funches	<u> Y </u>	Mrs. Worlds	<u> Y </u>
Mrs. DeAbreu	<u> Y </u>				

Also present Dr. Ronn Johnson, Superintendent and Mr. Darryl Rhone, Solicitor

VII. Nomination of Board President

The Board Secretary called for nominations for Board President

Ms. Wright nominated Mrs. Forrest; Mrs. Kearney seconded the nomination. There were no other nominations.

Roll Call Vote:

Mrs. Forrest	<u> Y </u>	Ms. Criss	<u> Y </u>	Mrs. Wright	<u> Y </u>
Mrs. Kearney	<u> Y </u>	Mrs. Funches	<u> Y </u>	Mrs. Worlds	<u> Y </u>
Mrs. DeAbreu	<u> Y </u>				

Board President for 2019: Mrs. Sabrina Forrest

VIII. New Board President Assumes Charge of the Meeting

XI. Nominations for Vice President

Nominations were called for the Officer of Vice President

Mrs. Kearney nominated Ms. Wright, Ms. Criss seconded the nomination. There were no other nominations.

Roll Call Vote:

Mrs. Forrest	<u> Y </u>	Ms. Criss	<u> Y </u>	Mrs. Wright	<u> Y </u>
Mrs. Kearney	<u> Y </u>	Mrs. Funches	<u> Y </u>	Mrs. Worlds	<u> Y </u>
Mrs. DeAbreu	<u> Y </u>				

Board Vice President for 2019: Marsharee Wright

X. Board of Education Meeting Schedule for 2019

Motion by Ms. Wright, seconded by Amy Kearney to approve the Board of Education calendar to meet the second Thursday of each month at 7:00 p.m.

Roll Call Vote:

Mrs. Forrest	<u> Y </u>	Ms. Criss	<u> Y </u>	Mrs. Wright	<u> Y </u>
Mrs. Kearney	<u> Y </u>	Mrs. Funches	<u> Y </u>	Mrs. Worlds	<u> Y </u>
Mrs. DeAbreu	<u> Y </u>				

XI. Haddon Heights Board Representative

Motion by Mrs. Kearney, seconded by Ms. Criss that Mrs. Worlds represent the Lawnside Board of Education as a representative at the Haddon Heights Board of Education Meetings.

Roll Call Vote:

Mrs. Forrest	<u> </u> Y <u> </u>	Ms. Criss	<u> </u> Y <u> </u>	Mrs. Wright	<u> </u> Y <u> </u>
Mrs. Kearney	<u> </u> Y <u> </u>	Mrs. Funches	<u> </u> Y <u> </u>	Mrs. Worlds	<u> </u> Y <u> </u>
Mrs. DeAbreu	<u> </u> Y <u> </u>				

XII. Camden County Education Service Commission Representative

Motion by Ms. Wright, seconded by Mrs. Worlds that Mrs. Funches represent the Lawnside Board of Education as the Camden County Education Service Commission representative.

Roll Call Vote:

Mrs. Forrest	<u> </u> Y <u> </u>	Ms. Criss	<u> </u> Y <u> </u>	Mrs. Wright	<u> </u> Y <u> </u>
Mrs. Kearney	<u> </u> Y <u> </u>	Mrs. Funches	<u> </u> Y <u> </u>	Mrs. Worlds	<u> </u> Y <u> </u>
Mrs. DeAbreu	<u> </u> Y <u> </u>				

Board conducted Regular Board Meeting at 7:21 p.m.

Roll Call Vote:

Mrs. Forrest	<u> </u> Y <u> </u>	Ms. Criss	<u> </u> Y <u> </u>	Mrs. Wright	<u> </u> Y <u> </u>
Mrs. Kearney	<u> </u> Y <u> </u>	Mrs. Funches	<u> </u> Y <u> </u>	Mrs. Worlds	<u> </u> Y <u> </u>
Mrs. DeAbreu	<u> </u> Y <u> </u>				

Minutes -

Motion by Donza Worlds, seconded by Amy Kearney, that the minutes of December 6, 2018 be approved. Motion carried; Roll Call: 6 yes, 1 absent and 1 abstention – Mrs. DeAbreu.

Superintendent’s Report

Presentation: 2018-2019 Student Council Swearing In

Harassment, Intimidation, and Bullying: (0)

Unfounded ~ 1
Warnings ~ 0
Suspensions ~ 0

Suspensions for December ~ 3

Fire and Security drills:
Fire Drill 12/7 @ 9:30a
Shelter in Place with instruction 12/12 @ 10:38a

Enrollment and ADA as of November
Enrollment - 305
ADA - 279

Board Recommendations:

PERSONNEL- It is recommended items 1- 3 be approved as written.

1. It is recommended that Dr. Carmen Henderson's Letter of Resignation as the Learning Disabilities/Teacher Consultant be approved effective February 1, 2019.
2. It is recommended that Mr. Anthony Coleman be approved as a 1:1 Paraprofessional for the 2018-2019 at a salary of \$21, 314 (Step 9).
3. It is recommended that the Glade Hurley and Yusuf Ali be approved as substitute custodians for the 2018-2019 school year at a rate of \$10.00 per hour (Pending Criminal History Review)

Personnel Items
#1-3

Motion by India Criss, seconded
by Donza Worlds to approve personnel
items #1-3. Motion carried; Roll Call
Vote: 7 – yes.

MANAGEMENT- It is recommended items 1- 8 be approved as written.

1. It is recommended that the position of Learning Disabilities/Teacher Consultant be approved for posting for the 2019 school year.
2. It is recommended that Ms. Deborah Hanson (Stockton University) be approved to complete her Fieldwork in the Lawnside School District during the Spring & Fall semesters of the 2019 school year.
3. It is recommended that the 2019-2022 PEA Preschool Program Plan be approved for submission to the New Jersey Department of Education.
4. It is recommended the following positions be approved for posting for the 2019-2020 school year.
Math (2 Teachers)
ELA (2 Teachers)
Science (2 Teachers)
5. It is recommended that New Behavioral Network (NBN) be approved to provide mental health services to students as identified by the Child Study Team at a rate of \$135 per hour
6. It is recommended that Student SID#1307355900 be approved to receive a 1:1 Health Aide for the 2018-2019 school year at a rate of \$45 per hour from Bayada Health Care Inc. (*State Reimbursement*).
7. It is recommended Brandon Alfonso (Rowan University) be approved to conduct his Field Experience (Health & PE) during the Spring of 2019
8. It is recommended that the following Professional Development opportunities be approved for the 2017-2018 school year:

Professional Development

Names	Workshop	Location	Date	Cost
Rukiah Alwan	Hot Issues In School Law	Monroe Township, NJ	1/30/19	\$150.00
Dawn Leary	NJASBO professional development Series		Various Dates	\$500.00
B. Coleman, C. DiSandro A. Stevenson P. Davis	Math Workstations Seminar	Mt. Laurel, NJ	2/27/19	Title One Funds

Management Items
#1-8

Motion by India Criss, seconded by Donza Worlds to approve Management items #1-8, Motion carried; Roll Call Vote: 7 – yes.

Field Trip

1. It is recommended that the following Field trips be approved for the 2018-2019 school year.

Grade	Location	Date	Cost
NBS Math Hoops Club	76ers Training Complex Camden, NJ	1/30/19	Free
4 th Grade & Honor Society	ShopRite of Lawnside	4/9/19	Free

Field Trip

Motion by Donza Worlds, seconded by India Criss to approve Field Trip #1, Motion carried; Roll Call Vote: 7 – yes.

Correspondence – Email resignation from Mr. Shamyran Thomas along with letter of interest from Mr. William Jordan.

Resignation Acceptance

Motion by Amy Kearney seconded by Marsharee Wright to accept Mr. Thomas resignation from the board. Motion carried; Roll Call Vote: 7 – yes.

Ms. Leary provided the Board Members with the "Code of Ethics" statements.

New Business

Ms. Leary discussed GASB 75 in reference to the financial audit not being presented.

Martin Luther King Holiday Discussion:

Board Members were provided with past programs for Martin Luther King Holiday. Dr. Johnson provided background information citing the resolution passed in 1968. The Mayor stated crossing guards would need to be paid if the holiday is changed from January 14th to January 21st and that she will need to have a conversation with Lieutenant Plenty. Brittney Hurley stated if the district changes the date, it would create an inconvenience for parents. Lavina Taylor, PTA member agreed with Dr. Johnson that if a student is absent from school on January 21st the day would be excused and counted as "Take your child to work day". Mrs. Rhonda Wardlow-Hurley asked who would be paying the bill for the crossing guards. She also stated it is a safety issue if no guards are available on January 21st. Mayor Wardlow stated she will be speaking to Lieutenant Plenty. She also said, taxes went up last year and they would have to find the money.

Motion to close school the district on Monday, January 21, 2019 and remain open on Monday January 14, 2019

MLK Vote:

Motion by India Criss seconded by Marsharee Wright, Motion denied; Roll Call Vote: 3 – yes, 4 –No.

R E S O L U T I O N #14 (2018-19)

WHEREAS, the State Department of Education permits transfers among the budgetary line item accounts;

AND WHEREAS, it is the desire of the Board of Education of the Borough of Lawnside to make such transfers;

AND WHEREAS, the need exists to adjust line item accounts to meet obligations encumbered and anticipated,

THEREFORE BE IT RESOLVED by the Board of Education of the Borough of Lawnside that the Secretary is hereby authorized to make the following line item transfers:

GENERAL FUND:

<u>ACCOUNT</u>	<u>FROM</u>	<u>TO</u>
11-000-262-610-00-00 Custodial Supplies	200.00	
11-213-100-101-00-RG Salaries – Resource Room	1,000.00	
11-000-262-890-00-00 Miscellaneous Expense		200.00
11-213-100-101-00-SB Substitutes – Resource Room		1,000.00

Total	<u>\$1,200.00</u>	<u>\$1,200.00</u>
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R E S O L U T I O N #15 (2018-19)

WHEREAS, the State Department of Education permits transfers among the budgetary line item accounts;

AND WHEREAS, it is the desire of the Board of Education of the Borough of Lawnside to make such transfers;

AND WHEREAS, the need exists to adjust line item accounts to meet obligations encumbered and anticipated,

THEREFORE BE IT RESOLVED by the Board of Education of the Borough of Lawnside that the Secretary is hereby authorized to make the following line item transfers:

GENERAL FUND:

<u>ACCOUNT</u>	<u>FROM</u>	<u>TO</u>
11-000-100-561-00-00 Tuition to other LEA's in State	117,000.00	
11-000-100-562-00-00 Tuition Other LEA's		117,000.00
Total	<u>\$117,000.00</u>	<u>\$117,000.00</u>

Line Item Transfer
#14 & #15

Motion by Amy Kearney seconded by Siobhan Funches to approve line Item #14 & #15 2018-19; Motion carried; Roll Call Vote: 7 – yes.

Lawnside Scholarship Club

Motion by Amy Kearney seconded by Siobhan Funches to approve usage of the facility to Lawnside Scholarship Club for meetings every third Tuesday, 7:00 – 8:30 p.m. Motion carried; Roll Call Vote: 7 – yes.

Leadership Training

Motion by Amy Kearny seconded by Siobhan Funches to approve Mrs. Sabrina Forrest Leadership Training on Saturday, February 9, 2019 in the amount of \$50.00. Motion carried; Roll Call Vote: 7 – yes.

R E S O L U T I O N #16-(2018-19)

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Lawnside Board of Education certifies that as of October 31, 2018 and after review of the Secretary's Monthly Financial Report upon consultation with the appropriate district officials, to the best of the Board's knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

The Secretary reports as of October 31, 2018:

Fund 10 Cash in Bank	\$1,843,703.26
Fund 20 Cash in Bank	(137, 293.46)
Fund 30 Cash in Bank	66.76
Fund 40 Cash in Bank	<u>(214,950.91)</u>
Total Cash in Bank	\$1,491,525.65

The Treasurer's report as of October 31, 2018:

Fund 10 Cash in Bank	\$1,843,703.26
Fund 20 Cash in Bank	(137, 293.46)
Fund 30 Cash in Bank	66.76
Fund 40 Cash in Bank	<u>(214,950.91)</u>
Total Cash in Bank	\$1,491,525.65

Resolution #16 (2018-19)

Motion by Deborah DeAbreu seconded by Amy Kearney to approve the Secretary & Treasurer Report Resolution #16, 2018-2019. Motion carried; Roll Call Vote: 7 – yes.

Receipts

Motion by Marsharee Wright seconded by Deborah DeAbreu to approve receipts. Motion carried; Roll Call Vote: 7 – yes.

Payment of Bills

Motion by Marsharee Wright, seconded by Deborah DeAbreu that the bills totaling \$349,115.30 for the General Fund for December and bills totaling \$21,448.36 for food service be approved for payment pending availability of funds. Motion carried; Roll Call Vote: 7 – yes.

Public Comments at 8:10 p.m.

Mayor Wardlow wished everyone a "Happy New Year".

Dawn Wright McCloud, Councilwoman stated the Borough and District should work together going forward and focus on a program for Martin Luther King Holiday in 2020. Dr. Johnson asked for clarification and stated he starts working on the calendar in February for the upcoming school year.

Rhonda Wardlow-Hurley, Councilwoman wished everyone a Happy New Year and stated the ultimate goal is the safety of young people. She commended Mrs. Worlds for doing an excellent job working with Haddon Heights.

Mrs. Worlds provided an update of the following events: Santa Workshop – Holiday Luncheon was held at the Wayne Bryant Community Center. Earl Wardlow Love Lunch was beautiful; Holiday Luncheon was also held for the Seniors; Camden County Board of Chosen Freeholders held a meeting at the Wayne Bryant Community Center; Homecoming Queen was acknowledged; Blessing Bags for Woman were delivered to the "Joseph House"; Kwanzaa was also celebrated at the Wayne Bryant Community Center; Phi Beta Sigma hosted a Holiday Party where coats were handed out and food was provided.

Ronald DeAbreu, Councilman, 296 Sadler Avenue in Lawnside congratulated the newest member of the Board as well as the returning members. He stated the Board is doing a fabulous job. He acknowledged William Frasier for helping with the Love Lunch on Saturday, December 15, 2018 along with the young people in the district; collectively over \$13,000 was raised. Mr. DeAbreu stated people should continue to embrace and nurture the kids.

Celeste Brown, PTA President stated the PTA will be hosting a bowling party next Saturday in Cherry Hill from 12-2 p.m. admission will be \$10.00 per person.

Rhonda Wardlow-Hurley stated Kappa Alpha Psi Fraternity contacted her regarding a service for the "Martin Luther King Holiday".

Mrs. Forrest stated the Lawnside community was the first to celebrate "Martin Luther King Holiday". She said our students are doing great things. She also stated as a parent and community member she thanked everyone and said it was a pleasure to continue to work with great people.

Adjournment – 8:25 p.m.

Motion by Amy Kearney seconded by Sabrina Forrest to adjourn the board meeting.

All in favor: 7 – Ayes. Motion carried by Unanimous Voice Vote.

Respectfully Submitted

Dawn Leary
Business Administrator/Board Secretary