

**LAWNSIDE SCHOOL DISTRICT
BOARD OF EDUCATION
426 Charleston Avenue
Lawnside, New Jersey 08045**

RONN H. JOHNSON, ED. D.
SUPERINTENDENT
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KAREN WILLIS
BOARD SECRETARY
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***HIGH SCHOOL/CHARTER/PRIVATE & VOCATIONAL SCHOOL
REGISTRATION PACKET***

Dear Parents/Guardians:

This packet contains several forms that must be completed and submitted to the Lawnside School District before we can complete your child's enrollment as a student in the District. Included in this packet are:

- Student Registration Forms
- Affidavits which need to be notarized (2)

In addition to the above items you must provide the following documents

1. Proof of Residency (Home owner must provide the following)

- ❑ Signed and notarized Lease or Mortgage/Settlement Papers with a Lawnside address *or Current City Tax bill* from the Borough with a Lawnside address
- ❑ Utility Bill with a Lawnside address (**PSEG, Sewer, CCMUA**)
- ❑ Employment Paycheck/Pay Stub with Lawnside address

2. Documentation of Relationship to Student

- ❑ Child's Original Birth Certificate (*long form with parent names*)
- ❑ Court Documentation (Legal Guardian)
- ❑ State Agency Documentation (Foster Parent)
- ❑ Current NJ Driver's License, Current NJ non-driver's license I.D., U.S. Passport

Credentials needed for families who reside with family or friends

- *Homeowner must provide proof of residency listed above*
- Notarized letter from the homeowner stating you and child live in the home
- *A piece of mail from a company* with a Lawnside address you the name of Parent (**car insurance, health insurance, credit card or bank statement**)
- Employment Paycheck/Pay Stub with Lawnside address
- Court Custody

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Today's Date: _____

Child's Name: _____

Age: _____ Current Grade: _____ Sex: F _____ M _____

Date of Birth: _____ Place of Birth: _____ (city, State)

Home Address: _____

Race: ___ Am. Indian/Alaskan ___ Asian ___ Black ___ Hawaiian Native/Pacific Islander
___ Hispanic ___ White ___ Other _____ (*choose all that apply*)

Military Connected: ___ Not Connected ___ Active Duty ___ National Guard/Reserve

Mother/Guardian: _____ Father/Guardian: _____

Home Number: _____ Home Number: _____

Cell Number: _____ Cell Number: _____

Work Number: _____ Work Number: _____

Name and address of current school attending:

With whom does the child live? _____

**HIGH SCHOOL/CHARTER/PRIVATE & VOCATIONAL SCHOOL
REGISTRATION PACKET**

Identification of Displaced Families/Application for Services

Date: _____

Student Name: _____

Parent/Guardian: _____

Address: _____

Cell Number: _____

Email: _____

SECTION I

Are you the owner of the home or a tenant with a lease that pays rent? Yes No
Attach proof: copy of lease, notarized letter from landlord, utility bills, etc.

If the answer is “YES” and the documentation is acceptable, stop this questionnaire. If the answer is “NO” complete section II.

SECTION II:

Are you living with another family member/friend out of necessity (forced to move due to eviction, domestic violence, unsafe house, termination of utilities, overcrowding) Yes No

Are you in a shelter or transitional housing? Yes No

Are you unsheltered? (living in a car, bus/train station, park, on the streets, abandoned building) Yes No

Are you moving from one home to another because you lost your home? Yes No

***If you answer “Yes” to any of the above questions immediately refer to:
Gina Lewis Homeless liaison Coordinator 856-546-4850 x2204***

**HIGH SCHOOL/CHARTER/PRIVATE & VOCATIONAL SCHOOL
REGISTRATION PACKET**

Student Residency Questionnaire

Name of Student: _____ Sex: M _____ F _____

Birth Date: _____ Age: _____ Grade: _____

This questionnaire is intended to address the McKinney-Vento Act 42 U.S.C. 1145. The answers to this residency information will help determine the services the student may be eligible to receive.

1. Is your current address a temporary living arrangement? Yes No
2. Is this temporary living arrangement due to loss of housing or economic hardship? Yes No

If you answered **YES** to the above questions, please complete the remainder of this form. If you answered **NO**, you may stop here.

Where is the student presently living? (check one box)

Publicly owned Shelter Privately Operated Shelter Hotel/motel Relative/friend

Other: _____

Please explain residency situation: _____

Name of Parent(s)/Legal Guardian(s): _____

Relationship: _____

Cell Phone#: _____

Last District/School Attended _____

Address _____

Contact Person/Phone#: _____

Signature of Parent/Legal Guardian: _____

Print Name: _____ Date: _____

Presenting a false record or falsifying records is an offence under Section 37.10, Penal code, and enrollment of the child under false documents subjects the person to liability for tuition or other costs. TEC Sec.25.002(3)(d).

Please give a copy to Gina Lewis, Homeless Liaison for Lawnside School District, as soon as completed.

AFFIDAVITS

All pages must be completed and notarized! If any information does not pertain to you or your situation, please place N/A for Not Applicable and return the entire packet to the school.

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AFFIDAVIT OF RESIDENCY

Name of Student _____ Date of Birth _____

Your Name (s) _____ Relationship to student _____

Your Previous Address _____

Previous School Name/Address _____

I, _____, will be residing at _____
Parent/Guardian Address

on a permanent basis with the above mentioned student, for whom (I/We) (am/are) the legal parent/guardian.

In order to document the validity of this living arrangement, I am providing the Lawnside Board of Education with the following proof of my residency.

NO OTHER PROOF OF RESIDENCY WILL BE ACCEPTED

- Signed and notarized Lease or Mortgage/Settlement Papers with a Lawnside Address
- Tax bill with a Lawnside Address
- Utility Bill with a Lawnside Address (PSEG, sewer, CCMUA)
- NJ Driver's License, NJ Photo I.D., U.S. Passport

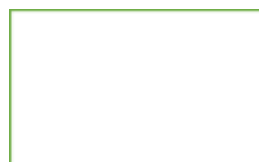
I have initialed here _____ to acknowledge receiving a copy of N.J.S.A. 18A:38-1.

I have read, or had read to me, this affidavit of residency that I have completed, and it's true and correct to the best of my knowledge. I understand that I can be held legally responsible for my involvement in any violations of N.J.S.A. 18A:38-1 for fraudulently completing this legal/notarized statement which I have signed below.

Print Your Name

Your Signature

Sworn to and subscribed before me
this _____ day of _____ 20__



Signature of Notary

Seal

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AFFIDAVIT BY PARENT OF NON-SUPPORT CHILD

Name of Student _____

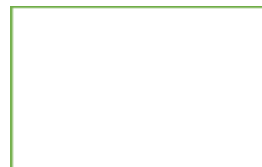
1. I, _____, hereby swear that I reside and am domiciled within the school district of Lawnside, New Jersey and live at the following address: _____.
2. I have resided and been domiciled at the aforesaid address since the ___ day of _____, 20__.
3. I am an adult and I am seeking admission to the Lawnside School District for a minor child who resides with me. The name, birth date, age and present residence of the minor child is as follows:
4. The minor child aforesaid has resided with me since _____ and will continue to reside with me until _____. Attach any court papers or other documents giving you custody of the child.
5. I am supporting this child gratis, as if he or she were my own. I am assuming all personal obligations for the child relative to school requirements.
6. I intend to keep and support the child without financial or other assistance from anyone else for a longer time than merely through the school term.
7. The reason the child resides in my home and at my sole expense is: _____

8. I have claimed, or hereafter will claim said child as a dependent on my Federal Income Tax return.
9. I make this affidavit pursuant to Statutes of New Jersey Title 18A, Chapter 38, Article 1, and for the purpose of inducing the Board of Education of Lawnside to accept such child tuition free as a pupil in the school district. I realize that I am making this affidavit under oath, and that I may be severely punished if any statement herein is untrue.
10. I realize that if in proceedings before the Commissioner of Education, resident shall have the burden of proving by preponderance of the evidence that the child is eligible for a free education under the criteria herein listed, and if this evidence does not support the claim of the resident, the Commissioner may assess the resident tuition for the student on the basis of 1/180 of the total annual per pupil cost to the local district, multiplied by the number of days of ineligible attendance.

Print Your Name

Your Signature

Sworn to and subscribed before me
this ____ day of _____ 20__



Signature of Notary

Seal

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Dear Resident,

It has come to the attention of the Lawnside Board of Education that residents are allowing children who do not live within the Borough to use their address to attend Lawnside Public School and Haddon Heights High School, or to collect reimbursement for private school transportation. The use of your address for this purpose is illegal, and could subject a person to be prosecuted as a disorderly person. Secondly, a resident who improperly allows an address to be used can be forced to reimburse the School board the cost of the non-resident child's education. For a child attending Lawnside School this could be:

PreK - K = \$24,668; Grades 1-5 = \$17,742; 6-8 = \$18,263 and for Haddon Heights = \$14,713.90.00.

This policy of the taxpayers only paying for the education of bona fide Lawnside children will be strictly enforced. If you have any questions about this policy or know of a student who you think is improperly attending the elementary school or attending Haddon Heights, please call the Superintendent at 856-546-4850.

Sincerely,

Ronn H. Johnson

*Ronn H. Johnson, Ed. D.
Superintendent*

ANY PERSON WHO FRAUDULENTLY ALLOWS A CHILD OR ANOTHER PERSON TO USE HIS/HER RESIDENCE AND IS NOT THE PRIMARY FINANCIAL SUPPORTER OF THAT CHILD, AND ANY PERSON WHO FRAUDULENTLY CLAIMS TO HAVE GIVEN UP CUSTODY OF HIS/HER CHILD TO A PERSON IN ANOTHER DISTRICT COMMITS A DISORDERLY PERSONS OFFENSE. New Jersey State Law – 18A-38-1

In order that the Board, Township, State and Federal laws requiring mandatory school attendance be met, the following information is necessary before a student can be registered in the Lawnside School system.

Parent/Guardian Signature _____ Date _____